

## MAKLUMAT PELAN INDUK

**Pelan ID : AM120 - DIPLOMA PENTADBIRAN KORPORAT**

Bil	Kod Kursus	Nama Kursus	Unit Kredit	Bahagian
1	ADM151	INTRODUCTION TO MANAGEMENT PRINCIPLES AND PRACTICES.	3.00	1.00
2	ADM181	INTRODUCTION TO HUMAN RESOURCE MANAGEMENT.	3.00	1.00
3	CSC253	INTERACTIVE MULTIMEDIA.	3.00	1.00
4	CTU101	FUNDAMENTALS OF ISLAM.	2.00	1.00
5	ELC120	INTEGRATED LANGUAGE SKILLS: LISTENING.	3.00	1.00
6	HBU111	NATIONAL KESATRIA I.	1.00	1.00
7	MAT112	BUSINESS MATHEMATICS.	3.00	1.00
8	ACC106	INTRODUCTION TO FINANCIAL ACCOUNTING AND REPORTING.	3.00	2.00
9	ADM201	SOCIAL AND CULTURAL DIMENSIONS IN ORGANISATION.	3.00	2.00
10	CTU151	ISLAMIC THOUGHT AND CIVILIZATION.	2.00	2.00
11	ECO120	PRINCIPLES OF ECONOMICS.	4.00	2.00
12	ELC150	INTEGRATED LANGUAGE SKILLS: READING.	3.00	2.00
13	HBU121	NATIONAL KESATRIA II.	1.00	2.00
14	LAW245	MALAYSIAN LEGAL SYSTEM.	3.00	2.00
15	ACC116	INTRODUCTION TO COST ACCOUNTING.	3.00	3.00
16	ADM221	CORPORATE COMPLIANCE AND PRACTICE 1.	3.00	3.00
17	ADM231	LAW AND PRACTICE OF MEETING.	4.00	3.00
18	CTU263	ISLAM AND MANAGEMENT.	2.00	3.00
19	ELC230	INTEGRATED LANGUAGE SKILLS: WRITING.	3.00	3.00
20	HBU131	NATIONAL KESATRIA III.	1.00	3.00
21	STA104	INTRODUCTION TO STATISTICS.	3.00	3.00
22	ADM321	CORPORATE COMPLIANCE AND PRACTICE II.	3.00	4.00
23	ADM340	COMPANY SECRETARIAL PRACTICE WORKSHOP.	5.00	4.00
24	ELC270	ENGLISH FOR WORKPLACE COMMUNICATION.	3.00	4.00
25	ENT300	FUNDAMENTALS OF ENTREPRENEURSHIP.	3.00	4.00
26	PAD252	INTRODUCTION TO PUBLIC SECTOR QUALITY MANAGEMENT.	4.00	4.00
27	ADM351	FUNDAMENTALS OF ETHICS IN ADMINISTRATION.	3.00	5.00

28	<b>ADM352</b>	INTRODUCTION TO STRATEGIC MANAGEMENT.	3.00	5.00
29	<b>FIN242</b>	FUNDAMENTALS OF FINANCE.	3.00	5.00
30	<b>LAW299</b>	BUSINESS LAW.	3.00	5.00
31	<b>PAD369</b>	INDUSTRIAL RELATIONS.	4.00	5.00